

## **Inglewood Community League Hall Rental Agreement**

THIS RENTAL AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ A.D.

**Between:**

Inglewood Community League  
(hereinafter referred to as "THE COMMUNITY LEAGUE")

-and-

(hereinafter referred to as "THE RENTER")

THE INGLEWOOD COMMUNITY LEAGUE owns and operates a Community League Hall, located at 12525 116 Ave NW, Edmonton, Alberta T5M 4C5

-and-

THE RENTER wishes to use the premises for the purposes described in Appendix A: Rental Details (hereinafter referred to as "Appendix A").

THEREFORE, THE PARTIES AGREE TO THE FOLLOWING:

### **TERMS**

1. An event rental is not considered booked with Inglewood Community League until the Rental Coordinator receives the completed agreement, rental fees, and damage deposit.
2. THE RENTER agrees to pay THE COMMUNITY LEAGUE the rental fee indicated in Appendix A (for the use of the premises as noted in Appendix A) and the damage deposit as indicated in Appendix A. THE COMMUNITY LEAGUE will return the damage deposit to THE RENTER within 30 days of the date of the event, or within 30 days of the termination of this rental agreement, minus any applicable deductions.
3. Event cancellations must be made in writing to THE COMMUNITY LEAGUE Hall Rental Coordinator. If a cancellation is made:
  - more than thirty (30) days prior to the event date, THE RENTER will receive a full refund of fees paid.
  - between ten and twenty-nine (10-29) days or less prior to the event date, THE RENTER will only receive a refund of 50% of the Rental Fee and a full refund of their damage deposit.
  - less than ten (10) days or less prior to the event date, THE RENTER will only receive a full refund of their damage deposit.
  - If for any reason THE COMMUNITY LEAGUE is unable to honour a booking, all monies paid (fee and deposit) will be fully refunded to THE RENTER.

### **CONDITION OF PREMISES**

4. THE RENTER agrees to clean the premises at the end of the rental period as outlined in Appendix B: Rental Cleaning and Damage Report (hereinafter referred to as "Appendix B"). If THE RENTER fails to comply, THE RENTER agrees that THE COMMUNITY LEAGUE may deduct the cost of cleaning from the Damage deposit. Cleaning by THE COMMUNITY LEAGUE will be charged at a rate of \$100.00 per hour.
5. Additionally, THE RENTER agrees to comply with the reopening conditions noted in Appendix 3. These conditions of reopening are dictated by Alberta Health Services and are necessary to ensure safety of THE RENTER and guests. Failure to comply will result in immediate cancellation of this rental agreement.

### **DAMAGE**

6. THE RENTER agrees they are responsible for the cost of replacing or repairing any damage done to the property or the facility during their occupation of the premises. The damage deposit will be held until an inspection of the premises is completed by THE COMMUNITY LEAGUE following the event. THE RENTER's liability under this clause may not be limited to the damage deposit.

7. THE COMMUNITY LEAGUE shall not be responsible for any loss, damage or injury which may be incurred by any person during the rental period. THE RENTER shall indemnify THE COMMUNITY LEAGUE against any claim which may arise as a result of the rental, made by any person for loss, damage or injury.

### **GUESTS**

8. THE RENTER assumes full responsibility for the conduct of all people at the hall and will ensure that orderly conduct is maintained both inside and outside the hall.

9. THE COMMUNITY LEAGUE or its designate reserves the right to refuse entry to the premises or to require the removal from the premises of any person who, in the opinion of a representative of THE COMMUNITY LEAGUE, is likely to cause damage to the property of THE COMMUNITY LEAGUE or injury to others.

### **INSURANCE**

10. THE RENTER shall maintain third-party liability insurance against claims for death, personal injury, and property damage on the premises, in an amount not less than \$2,000,000. The policy should name THE COMMUNITY LEAGUE as an additional insured. Policies shall be in a form and with an insurer acceptable to THE COMMUNITY LEAGUE. THE COMMUNITY LEAGUE hall will not be available until a valid Certificate of Insurance is received.

11. THE RENTER will ensure that all third-party contractors and/or service providers (caterers, inflatables, etc.) also provide proof of coverage to the same requirement as THE RENTER.

### **LICENSING**

12. THE RENTER will ensure compliance with the conditions of their AGLC liquor license or special event license. This license will be posted in the area where alcohol will be dispensed.

### **OTHER**

13. THE RENTER will ensure compliance with all municipal and provincial bylaws. The damage deposit will not be refunded if smoking occurs inside the facility.

14. Animals are prohibited from the premises unless they are a certified service animal or a registered emotional support animal.

15. The Rental Agreement, the Certificate of Insurance, and the AGLC Liquor License or Special Event License must all be issued to the same individual.

16. By signing this rental agreement, THE RENTER recognizes and assumes all risks specific to organizing events and activities during the COVID-19 pandemic. THE RENTER agrees to participate in the Government of Alberta's Restriction Exemption Program and will ensure that all attendees over twelve years of age are vaccinated in accordance with the program requirements. THE RENTER agrees to follow all Government of Alberta and City of Edmonton public health orders and bylaws during the rental. Failure to fully comply may result in your rental being cancelled or shut down.

17. Upon any violation of this agreement by THE RENTER as to the stated purpose of this event, who will be in attendance, or the consumption of alcohol, this agreement will be deemed null and void, and the entire Damage deposit will be forfeited. Further, the event may be cancelled or ordered to cease, at the discretion of THE COMMUNITY LEAGUE Hall Rental Coordinator or Designate, without refund of the rental fee. If THE COMMUNITY LEAGUE has Agent Status, that Designate may also be a member of the Edmonton Police Service.

I hereby acknowledge that I have carefully read the above, understand the conditions of rental, assume full responsibility for this event, and did receive a duplicate copy of this agreement this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

THIS AGREEMENT EXECUTED on behalf of:

INGLEWOOD COMMUNITY LEAGUE

RENTER

Signature:

Signature:

Rental Coordinator:

Print Name:

*(Where THE RENTER is an organization, the signature must be that of an authorized signing officer of that organization)*