

# Inglewords

## *Your Neighbourhood Newsletter*

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### **Winter Message from the President**



Once again, I am pleased to have been asked to serve a second year as the President of the Inglewood Community League. I look forward to working with new and returning [Board of Directors](#) who have stepped forward to take on various roles for the League this year. I'd like to thank the members, residents, and guests who attended Inglewood's Annual General Meeting (AGM) on October 23, 2019.

An enormous thank you to our outgoing Board of Directors for their contributions, time and efforts over the 2018-2019 term. I'd also like to acknowledge our outgoing Rental Coordinator for her many years of service in this role and others as a part of the League. Best wishes to

each of you as you pursue other opportunities and take a well-deserved break to focus on yourselves:

- Brad Marshall (Vice President)
- Dan Friesen (Membership)
- Mike Pettigrew (Buildings and Grounds)
- Jaki Campeau (Director At-Large)
- Marek Mikawoz (Social)
- Bernie Pettigrew (Rental Coordinator)

To volunteers from last year who supported the League through one of our many working committees, helped work a casino, put on a social or program event, coached a team, took a lawn sign or canvassed our neighbourhood for one reason or another. Once again, a huge thank you for your participation and support of the League in Inglewood.

If you are new or newish to Inglewood, welcome! Our long-time residents will share with you that Inglewood Community League has been around since the 1950s. The League is made up of volunteers who organize programs and social events; build and maintain the League's facilities, and keeps tabs on civic issues affecting our neighbourhood.

If you haven't had a chance to check out the league, volunteer some of your time, and to partake in our events; I hope this is the year you do! Being part of the league is a great chance to give back, meet your neighbours, and even make some life-long friends close to home. Keep an eye on our [website](#) and our [e-newsletter](#) for information on activities and initiatives.

Winter is a beautiful, albeit cold, time of the year. Bundle up and take a moment to enjoy the simple pleasure of playing in the snow . I wish all Inglewood residents, businesses, and friends a very happy holiday season and a wonderful New Year of 2020.

Reetu Schaaf  
President  
Inglewood Community League

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**Inglewood Community League - Administrator**  
**Wanted!**



The Inglewood Community League is seeking to contract a part-time Administrator. This position is the first point of contact for community members and hall renters. The Administrator is responsible for the rental, operation, and administration of League facilities which includes a hall, a secondary structure, parking lot, and a playground. Responsibilities include, but are not limited to:

- Answer telephone and email inquiries for the League.
- Greet visitors and provide facility tours.
- Manage usage including rental bookings, completing rental paperwork, collecting fees and deposits, key distribution, check-ins and post rental inspections, coordinating deliveries, and/or maintaining rental schedule. Post rentals, some light cleaning will be required.
- Notifying the cleaner when required.
- Manage facility related invoices and finances. This includes calculating and collecting rental cheques or digital payments, oversee bill payments, and rental deposit returns.
- Liaise with potential renters and conduct damage assessments.
- Oversee other contractors including the janitor, exterior and interior building maintenance personnel.
- Arrange for facility inspection reports, quotes and billings for hall maintenance as necessary.
- Track all hall use by category.
- Provide input to the Board on efficiencies for hall use and potential revenue streams.
- Prepare a written report for the Board at the end of each month.
- Work with Board policies, procedures, rates, and other governing documents.
- Other duties as assigned.

**Qualifications:**

- Experience working in a customer service environment.
- Strong organizational and time management skills.
- Experience working with computers, Google, MS Office (Word and Excel) is required. Having previous experience with meeting or booking systems is desired.
- Property management experience will be considered an asset.
- The successful candidate will be asked to undergo a Police Information Check.

**Working Conditions:**

The successful candidate must be comfortable working independently and interact frequently with the public. The individual will report to the League Board of Directors through the President, but will work with others including the Board Treasurer and other contracted services (i.e. cleaning, etc.).

**Hours of Work:**

This function requires an average of **15 hours per week** including *some weekend and evening hours as needed* . This contract is not to exceed 20 hours per week. Office hours in the main hall will be required each week. Some work hours can be a mix of in-office and at-home, with the pre-approval of League.

**Compensation:**

Hourly rate will be **\$17 - \$22 an hour** , depending on the qualifications and experience of the applicant.

**To Apply:**

Please submit resume to [president@inglewoodcl.com](mailto:president@inglewoodcl.com) . Questions can be sent to the same email address. Closing Date is December 12, 2019 4:00 pm.

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## **Soccer Coordinator Position**

### Wanted: Soccer Coordinator



The Inglewood Community League (ICL) is looking for a motivated and dedicated individual to become our new Soccer Coordinator!

**Primary Duties:**

Reporting directly to Inglewood's Sports Director, the Soccer Coordinator will have primary responsibility for the following:

- Supporting the creation of promotional materials (e.g. posters, newsletter notices) for the 2020 outdoor soccer program.
- Managing the registration process for Inglewood's 2020 Outdoor Soccer Program, including hosting registration night at the community league hall.
- Coordinating player transfers (inbound/outbound) with nearby community leagues.
- Monitoring the Inglewood soccer account and responding to emails, as required.
- Communicating regularly with the Edmonton Minor Soccer Association (EMSA) and attending EMSA meetings, as required.

- Recruiting Volunteer/Parent Coaches
- Managing equipment for each of Inglewood's outdoor soccer teams.
- Developing the schedule for Inglewood's "in house" teams
- Supporting Volunteer/Parent Coaches during the soccer season as required and organizing the year-end wrap-up (e.g. snacks, medals, trophies)
- Working with the Sports Director in managing the 2019/2020 Outdoor Soccer Budget.

The former Soccer Coordinators are available to provide support and mentoring to the successful candidate.

### **Skills Required**

The skills required for the Soccer Coordinator position are fairly straight forward:

- Solid computer skills. As coordinator you will need to manage Inglewood's player registrations on EMSA's online portal, as well as monitor and respond to emails. Training and support on the use of the EMSA online registration portal is available.
- Excellent interpersonal skills. As soccer coordinator you will be engaging with parents and families, by phone, email, and in-person.
- Strong organizational skills. As soccer coordinator you will need to organize the community league's registration night, be responsible for distributing the soccer equipment to each team, monitor soccer-related purchases, and arrange other activities (e.g. year-end wrap-up).

### **Timing**

The outdoor soccer season runs through May and June, but the responsibilities of the Soccer Coordinator run from November to June. The time commitment required for this position will vary considerably throughout the year. During particularly busy periods (e.g. registration, start of season) the time commitment could be as much as 30-40 hours per month.

There is a lot of work that needs to be done before the season even begins. With that in mind, we're looking for someone to start as soon as possible and **the posting will remain open until December 10, 2019.**

### **Benefits**

The Soccer Coordinator position is an integral part of the Community League's overall Sports Program. The Inglewood Community League is in a position to offer a **stipend of \$750**, in recognition of the time and effort it takes to be the Soccer Coordinator. On top of having the sincere appreciation of the Sports Director and the entire Community League Board, you will:

- Have the satisfaction of making a difference in the lives of kids in our community by helping them stay active and make friends.
- Become more involved in the community and get to know local parents and families.
- Become part of a committed team of volunteers that support various programs and activities in the community.
- Have the opportunity to connect with community league members elsewhere in West Edmonton who are also committed to keeping kids active through sports.

### **Interested?**

If you're interested or have any questions, please contact our Sports Director, David Schaaf, at: [sports.director@inglewoodcl.com](mailto:sports.director@inglewoodcl.com)

# Free Indoor Family Skate Night



Bring your skating gear and enjoy a FREE skate period on **Friday December 27, 2019** from **6:00pm to 7:00pm** at the **Coronation Arena (13500 112 Avenue)**. Admission to the arena is free for individuals and families with a current and valid **Inglewood Community League card**. Skaters, please wear your **League skate tags** while on the ice.

**Important Note:** This is *unsupervised* skate time. Children eight years of age or under must be accompanied.

Please check out the facility details and restrictions ahead of time by visiting their website: [https://www.edmonton.ca/activities\\_parks\\_recreation/coronation-arena.aspx](https://www.edmonton.ca/activities_parks_recreation/coronation-arena.aspx) or by calling **311**.

Need a new membership? Memberships can be obtained FREE online via [our website](#) or in-person during Inglewood Community League events. Memberships are also sold all year-round through the [Edmonton Federation of Community Leagues \(EFCL\) website](#). Please note there is an additional \$5.00 fee when ordering through EFCL's website.

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## 2020 Winter Yoga Sessions



One of our most popular events is returning just in time for your 2020 New Years Resolutions! Whether you want to improve your mobility, meet new people, or practice some self care our yoga classes can help get you on the right track in the new year!

Yoga increases an overall sense of well-being, promotes positivity, helps prevent falls by working on core strength and improves balance - to name just a few of the benefits! This class is designed to be inclusive - suitable for all stages, ages (teens & adults) & abilities.

This 10 week program works in partnership with [Dancing Willow Yoga](#).

**When:**

Tuesday Evenings between 7 PM - 8 PM from January 7 - March 10

**Rates:**

**Inglewood Community League Members:** \$90

**Non-members:** \$100

**Drop-In Rates:** \$12 OR you can register & save!

*The Inglewood Community League Board wants to make programs in the community accessible. Any community members that are interested in our winter yoga program but find the rates are steep for their budget, please connect with us confidentially.*

Contact **Hayley** to learn more or register: [hayley.weedon@inglewoodcl.com](mailto:hayley.weedon@inglewoodcl.com) / 780-263-4898

Do something for YOU this winter and sign up today!

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## **Inglewood Solar Panel Update**



The Inglewood Solar PV installation has just completed its first full calendar month of production, generating **345 kWh!** Keep an eye on our [Sustainability Blog](#) this month for a full analysis of how this impacts our electrical bill.

This project is partially funded and made possible by the Municipal Climate Change Action Centre's Alberta Municipal Solar Program.



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## **Neighbourhood Table - December Dinner**



The Inglewood Neighbourhood Table is a safe and fun place for everyone. Come and get a free nutritious community meal.

**When:** Monday December 16, 2019

**Where:** Inglewood Community Hall (12525 116 Ave)

**What Time:** 5:00 – 8:00 on selected Mondays. Dinner is served until 6:30.

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## **124 Street Renewal + Linear Park Survey**





Thank you to everyone who attended the 124 Street Renewal & Dogs Off-Leash event on November 25. At the event, the city of Edmonton showed the draft designs to repave 124 Street from 109 Avenue to 111 Avenue and reconstruct 111 Avenue to 118 Avenue for community members valuable input. If you weren't able to join them, or have further input you'd like to share, please take the online survey by **December 6** to have your voice heard.

[Click Here for Survey](#)

For more information about the 124 Street Renewal Project, please visit:  
[edmonton.ca/124StreetRenewal](http://edmonton.ca/124StreetRenewal)

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**EPCOR Winter Stormwater Safety.**



### **What is a stormwater facility?**

Stormwater facilities are typically located in newer Edmonton neighbourhoods. They have a job to do: Reduce the risk of flooding in our communities. Find our stormwater facilities on a map at [Epcor.com/safe-rinks](http://Epcor.com/safe-rinks)

### **Why are they unsafe for use? What makes them different from a “normal” pond?**

Stormwater facilities are not safe for any type of use because water is continuously flowing beneath the frozen top later. There is both an inlet and outlet pipe that keeps water moving; this causes ice thickness to be unpredictable and highly dangerous. While it may appear thick in some areas, other areas may have little to no ice. There are generally no visible surface indications of unsafe conditions. In addition, stormwater runoff may contain salts and other materials that could lower the freezing point of water.

### **Who should I call if I see someone out on a stormwater facility?**

Please call 311 to report any activity on a facility. We will then notify the community of the dangers around stormwater facilities . **On December 1, 2019 call EPCOR directly at 780-412-4500 to report activity on a stormwater facility .**

### **Where can I go for outdoor recreation this winter?**

There are safe outdoor and indoor rinks that offer public skating. Check out [epcor.com/safe-rinks](http://epcor.com/safe-rinks) to find the closest one near you.

**[Visit Our Website](#)**

For more information on the Inglewood Community League visit our website at [inglewoodcl.com](http://inglewoodcl.com).

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**Best Regards,**

Inglewood Community League


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